

Burlington Parks & Recreation Advisory Board

MEETING AGENDA

Tuesday, 05/10/2022, 6:00PM

[Virtual Zoom Meeting](#)

Dial in: 1-253-215-8782

Log in: <https://tinyurl.com/4eabydjn>

Meeting ID: 840 7314 1879

Passcode: 225384

CALL TO ORDER

Darla Chafe

APPROVAL OF MINUTES (04/12/2022)

Darla Chafe

OPEN COMMENT

Darla Chafe

OLD BUSINESS

Darla Chafe

1. RCO Grant Update

Sarah Ward, Christi Kinney

2. Dog Park Project Update

Jim Rabenstein

NEW BUSINESS

Darla Chafe

3. Downtown Mural Proposal

Elizabeth Turman-Bryant

4. Overview of Current CIP

Sarah Ward, Jim Rabenstein

5. Rec Report

Christi Kinney

6. Cemetery Donations

Jim Rabenstein

ADJOURN

Darla Chafe

Next Scheduled Meeting:

Tuesday, June 14, 2022 at 6:00PM

ENCLOSURES:

: 04/12/2022 Board Meeting Minutes

: Mural Proposal

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CITY OF BURLINGTON
PARKS & RECREATION ADVISORY BOARD
Tuesday, 04/12/2022 Meeting Minutes
(The board meeting is conducted via Zoom due to COVID restrictions)

Representatives in Attendance

Board Members: Marylynn Baker, Bill Black, Edie Edmundson, Rob Norman, Cori Peck, and Elizabeth Turman-Bryant

City Council Members: James Stavig and Jamie Weiss

City Staff: Recreation Director Sarah Ward, Parks Supervisor Jim Rabenstein and Parks & Rec Admin Specialist Shelley Johnstone,

MEETING CALLED TO ORDER by Parks Supervisor Jim Rabenstein at 6:03PM.

MINUTES:

A motion to approve the minutes of the 03/08/2022 meeting as written is made by Marylynn Baker/Bill Black. All are in favor; motion is carried.

OPEN COMMENT

Notes from Darla Chafe. Recognizing that she would be absent from this April 12 board meeting, **Darla** has emailed comments for the board to consider:

Pump Track: **Darla** shares that she recently had a conversation with **Adam of Skagit Cycle** who enquired about progress with the pump track project at Rotary Park. **Jim Rabenstein** says the track's current status is on temporary hold. Initial plans had the project as a low-cost, dirt track, but he learned that dirt tracks require daily maintenance which would not be feasible for his small crew. The focus turned to an asphalt pump track; a much higher cost to install (min \$250,000), but almost no maintenance once installed. It now sits on the 2023 Capital project list. **Adam** could be invited to speak at a future board meeting to share his insight in building, maintaining, and using pump tracks.

Projects, Priorities, Ideas: **Darla** suggests creating an avenue for board members to bring ideas for projects & improvements forward at meetings. **Elizabeth Turman-Bryant** and **Cori Peck** comment that they would like to have a better understanding of how park projects are prioritized. **James Stavig** suggests sharing copy of the current Capital Improvement Plan with board members. It is agreed that the meeting agenda's Open Comment period will be used by board members to put forth ideas for discussion. Those that necessitate further discussion will become a future agenda item. **Elizabeth** shares that she is still endeavoring to advance interest in downtown murals.

OLD BUSINESS

Dog Park Project Update. **Jim Rabenstein** says surveyors have staked out the area for the fence and Public Works' **Travis Schwetz** has painted markings to reflect where structures will likely be set. They are not far from breaking ground. It has been a very collaborative effort which **Jim** says he particularly enjoys. No specific date is known yet for restroom delivery, but should be soon. The neighborhood meeting held on April 5th was not well attended, but the 2 community members who did attend were a wealth of knowledge and had excellent suggestions. **Councilors James Stavig** and **Scott Green** were also on hand to share their insights. Two tweaks to the concept plan (the addition of a second

sheltered seating area inside the fenced area, moving the dog wash station inside the fenced area) are expected to have minimal impact on budget and timeline. A list of the park furnishings available for sponsorship will be sent out to local pet-minded businesses and also shared with board members.

SRP Irrigation. **Jim Rabenstein** reports that the 4" PUD line has been connected across Anacortes Street to the West Playfields of Skagit River Park. The East Playfields' 2" and 4" irrigation lines are being converted to a 3"; this can be finished once PUD receives a 3" meter. Jim was able to acquire both a 3" and 4" RPDA backflow preventer which have been difficult to find with now familiar manufacturing and shipping delays. He is feeling optimistic that all will be in place for the irrigation season which typically begins May-June.

Jim is excited about a new software developed locally by *CODA Farm Technologies* which offers technology that will monitor the timing & speed of hose reels, and also gives the ability to shut down irrigation when problems occur. This new technology can improve efficiency tremendously and is relatively inexpensive – approximately \$4300 initially plus a nominal annual fee for the software.

RCO Grant. **Sarah Ward** reports that the first part of the grant process which is due early May is very nearly finished and is ready for review. The next phase will be to create the grant presentation for the technical review during the week of June 6. The RCO grant information will be shared at council's April 14 meeting in hopes of giving councilors a clear understanding of the grant request and its implications for the City if awarded. **Bill Black** suggests adding benches near the sand volleyball courts as plans for Rotary Park's improvements progress. He has noticed a need. In response to a question asked by **Rob Norman**, **Jim** responds that expanding the sand courts are still in the framework of plans for future park improvements, possibly with the help of grants.

NEW BUSINESS

Rec Report. With **Christi Kinney's** absence the Rec Report is postponed to the May meeting.

Parks Report. **Jim Rabenstein** shares highlights:

New Top Dresser: A Lodging Tax Grant award allowed the purchase of a new 6-yard top dresser. The 4-yard top dresser previously used has been unable to adequately keep up with current demand. This new 6-yard version will improve efficiency and reduce the amount of time invested.

New Park Entry Signs: After a yearlong wait caused by world-wide product shortages the new signs have finally arrived! And, more good news, a local supplier has been found that can provide the rough-cut cedar posts for 1/3 of the previously estimated cost.

Memorial Day Preparations. **Jim** says it is always challenging for his 4-man crew to keep up with the demands of spring tasks. In May, they will devote nearly all of their time to readying the cemetery and its grounds for Memorial Day. He says is tough to let other tasks fall behind knowing that they reflect on the beauty of the city.

James Stavig asks about the status of the Parks Shop renovations. **Jim** answers that issues with permits have left the project stalled.

NEXT MEETING: May 10, 2022 via Zoom.

ADJOURNMENT: Parks Supervisor **Jim Rabenstein** adjourns the board meeting at 7:09PM.

Minutes transcribed by Shelley Johnstone, Parks & Recreation Secretary

Christen Mattix Art

433A Filbert Lane, Burlington WA | christenmattix@gmail.com | christenmattix.com

The Value of a Mural

- Create a strong sense of place.
- Beautify downtown, encourage foot traffic and increase support for local businesses
- Clarify your town's identity, promote unity, and foster civic pride

About the Artist

Christen Mattix moved to Burlington, WA to join her husband Todd Aylard, currently employed at OASYS Tech, in December 2020. Since then, Christen and Todd have fallen in love with Burlington's friendly community and beautiful parks. They can be seen walking the Burlington Dike Trail every morning. As a socially-engaged artist, Christen Mattix makes artwork that celebrates a community's strength and resilience through art. In the past decade, Christen has partnered with Lighthouse Mission, Evergreen Community Services, the Bellingham Food Co-op, and Orcas Island Community Church, among others. Christen Mattix is a full-time artist, children's book illustrator, and educator with 20+ years of professional experience. She has taught at Western Washington University and the Jansen Art Center. Her work has been exhibited at The Whatcom Museum and throughout the Pacific Northwest.

Sample Timeline

Select Locations (See Appendix for possible mural locations)

Location 1. Fairhaven Market building at corner of Fairhaven and Anacortes. Owner is on board.

This building is a major target for graffiti. It's also a busy and highly visible street corner.

Mural may be painted on all or part of a wall.

Design and price are contingent on the mural's dimensions and style.

Gather Small Steering Committee

Proposed Steering Committee: Elizabeth Turman Bryant, Kim Sager & business owner with mural interest.

The owner of the building is included in the committee to ensure their satisfaction with the mural.

Mural Pricing

Nonrefundable Design Fee: \$500 includes

\$200 Black and White Design to scale

\$300 Color Design to scale

Mural Fee:

Sliding Scale: \$25 - \$100 per square foot

Price depends on detail / colors / timeline / budget / dimensions of mural.

Once you have established your budget, we will create the design and mural to fit your parameters.

Price includes professional expertise, time, labor and supplies.

Payment to be made in four installments.

Mural cost does not include upkeep to mural after it has been completed.

Committed to Quality

We use only the finest industrial-grade, outdoor latex paints for our murals.

Investing in quality paint will ensure vibrant color, longevity, and prevent fading from sun damage and exposure to the elements.

A sealant is added at the end to protect the mural from graffiti.

After the dimensions and the design of the mural are determined, we provide an exact breakdown of expenses.

Mural Expenses

Off Broadway Rosco Paint: \$50-100 per gallon depending on local availability (gallon covers 300 sq feet)

Rosco Clear, Non-yellowing Polymer Sealant: \$200 per Gallon

Single Level Scaffolding: \$200

Brushes: \$50-100

Rollers: \$20

Drop Cloths: \$200

Pressure Washing by Contractor: .35-.75 cents per square foot

Priming of the Wall by Contractor: .50 – 2.50 per square foot

Painting Assistant Contractor: \$16/hour

